

MEDICAL INFORMATION TECHNOLOGY - AAS

Offered at: Ashland Community and Technical College, Big Sandy Community and Technical College, Bluegrass Community and Technical College, Elizabethtown Community and Technical College, Hazard Community and Technical College, Hopkinsville Community College, Madisonville Community College, Maysville Community and Technical College, Owensboro Community and Technical College, Somerset Community College, Southcentral Kentucky Community and Technical College, West Kentucky Community and Technical College

Program Plan Number: 5107167019

May be available completely online. Please check with your academic advisor.

Curriculum Effective Spring Semester

Progression in the Medical Information Technology program contingent upon achievement of a grade of "C" or better in all required general education and technical courses and maintenance of a 2.0 cumulative grade point average or better (on a 4.0 scale).

| Course | Title | Credits |
|--|---|---------|
| General Education | | |
| Select one of the following two options: | | 3 |
| MAT 105 | Business Mathematics | |
| Higher Level Mathematics Course | | |
| ENG 101 | Writing I | 3 |
| BIO 135 | Basic Anatomy and Physiology with Laboratory ¹ | 4 |
| Heritage/Humanities | | 3 |
| Social/Behavioral Sciences | | 3 |
| Subtotal | | 16 |
| Technical Core | | |
| OST 105 | Introduction to Information Systems | 3 |
| or CIT 105 | Introduction to Computers | |
| OST 110 | Word Processing Applications | 3 |
| MIT 230 | Medical Information Management | 3 |
| OST 240 | Advanced Microsoft Applications | 3 |
| or CIT 130 | Productivity Software | |
| MIT 103 | Medical Office Terminology | 3 |
| or AHS 115 | Medical Terminology | |
| or CLA 131 | Medical Terminology from Greek and Latin | |
| MIT 104 | Medical Insurance | 3 |
| MIT 217 | Medical Office Procedures | 3 |
| MIT 224 | Medical Practice Management | 3 |
| MIT 228 | Electronic Medical Records | 3 |
| MIT 250 | Legal Issues in Medical Information Management | 3 |
| MIT 295 | Medical Information Technology Capstone | 3 |
| Subtotal | | 33 |
| General Education and Technical Core Subtotal | | 49 |
| <i>Students must complete one of the tracks listed below to complete the AAS requirements.</i> | | |

¹ Students can fulfill the Biology requirement with both BIO 137 Human Anatomy and Physiology I with Laboratory (4 credit hours) and BIO 139 Human Anatomy and Physiology II with Laboratory (4 credit hours).

Medical Administrative Track

Offered at: Ashland Community and Technical College, Big Sandy Community and Technical College, Bluegrass Community and Technical College, Elizabethtown Community and Technical College, Hazard Community and Technical College, Hopkinsville Community College, Madisonville Community College, Maysville Community and Technical College, Owensboro Community and Technical College, Somerset Community College, Southcentral Kentucky Community and Technical College, West Kentucky Community and Technical College

Program Plan Number: 510716705

May be available completely online. Please check with your academic advisor.

| Course | Title | Credits |
|---|------------------------------------|-----------|
| General Education and Technical Core Subtotal | | 49 |
| ACT 101 | Fundamentals of Accounting I | 3 |
| or ACC 201 | Financial Accounting | |
| MIT 227 | Medical Office Software | 3 |
| OST 235 | Business Communications Technology | 3 |
| Course Approved by Program Coordinator ¹ | | 6 |
| Total Credits | | 64 |

¹ Courses Approved by the Program Coordinator suggestions: Any MIT course, BAS course, OST course, ACC/ACT course, CIT course, or AHS course.

Medical Coding Track

Offered at: Ashland Community and Technical College, Big Sandy Community and Technical College, Bluegrass Community and Technical College, Elizabethtown Community and Technical College, Hazard Community and Technical College, Hopkinsville Community College, Madisonville Community College, Maysville Community and Technical College, Owensboro Community and Technical College, Somerset Community College, Southcentral Kentucky Community and Technical College, West Kentucky Community and Technical College

Program Plan Number: 510716706

May be available completely online. Please check with your academic advisor.

| Course | Title | Credits |
|---|------------------------------------|-----------|
| General Education and Technical Core Subtotal | | 49 |
| ACT 101 | Fundamentals of Accounting I | 3 |
| or ACC 201 | Financial Accounting | |
| MIT 204 | Medical Coding | 3 |
| MIT 205 | Advanced Medical Coding | 3 |
| OST 235 | Business Communications Technology | 3 |
| Course Approved by Program Coordinator ¹ | | 3 |
| Total Credits | | 64 |

¹ Courses Approved by the Program Coordinator suggestions: Any MIT course, BAS course, OST course, ACC/ACT course, CIT course, or AHS course.

Medical Office Management Track

Offered at: Ashland Community and Technical College, Big Sandy Community and Technical College, Bluegrass Community and Technical College, Elizabethtown Community and Technical College, Hazard Community and Technical College, Hopkinsville Community College, Madisonville Community College, Maysville Community and Technical College, Owensboro Community and Technical College, Somerset Community College, Southcentral Kentucky Community and Technical College, West Kentucky Community and Technical College

Program Plan Number: 510716709

| Course | Title | Credits |
|---|--|-----------|
| General Education and Technical Core Subtotal | | 49 |
| ACT 101 or ACC 201 | Fundamentals of Accounting I Financial Accounting | 3 |
| OST 235 | Business Communications Technology | 3 |
| BAS 160 | Introduction to Business | 3 |
| OST 275 or BAS 283 | Office Management Principles of Management | 3 |
| Course Approved by Program Coordinator ¹ | | 3 |
| Total Credits | | 64 |

¹ Courses Approved by the Program Coordinator suggestions: Any MIT course, BAS course, OST course, ACC/ACT course, CIT course, or AHS course.

Medical Transcription Track

Offered at: Big Sandy Community and Technical College, Bluegrass Community and Technical College, Elizabethtown Community and Technical College, Maysville Community and Technical College, Owensboro Community and Technical College, Somerset Community College, West Kentucky Community and Technical College

Program Plan Number: 510716708

May be available completely online. Please check with your academic advisor.

| Course | Title | Credits |
|---|---------------------------------------|-----------|
| General Education and Technical Core Subtotal | | 49 |
| MIT 106 | Introduction to Medical Transcription | 3 |
| MIT 206 | Medical Transcription | 3 |
| OST 235 | Business Communications Technology | 3 |
| Course Approved by Program Coordinator ¹ | | 6 |
| Total Credits | | 64 |

¹ Courses Approved by the Program Coordinator suggestions: Any MIT course, BAS course, OST course, ACC/ACT course, CIT course, or AHS course.